

Camp Maple – Outside and Unplugged 2019 Parent Information Packet



A Summer Camp for children
Entering grades K – 8th

Camp hours 9:00am – 4:00pm

Early drop off and late pick-up available.

Please read and fill out ALL information included in this handbook.

General Policies and Procedures

Camp Hours

Camp hours are from 9:00am to 4:00pm. Extra Early drop off is available from 7:00 to 9:00am, Early drop off is available 8am -9am and Late pick-up from 4:00-5:30 for an additional fee.

Financial Policies

Payments can be made in full at our online store or you can make a \$25.00 non-refundable deposit per week to “hold” a spot for your child, with full balance due on Monday of camp week (cash, check or credit card payment accepted).

Payment is expected for all days registered whether attended or not. No credit or refunds are given for absences except due to serious illness document by a physician. Camp reservations must be made by 4pm the Wednesday prior to the week that your child will be attending. Any reservation made after the cut off will result in a \$25.00 fee.

Make checks payable to: Maple Ski Ridge

Weekly Rates	\$185.00
Extra Early Drop Off	\$30.00
Early drop off	\$ 20.00
Late pick-up	\$ 20.00

A discount of 5% will be allowed for second child of same family, 10% for 3rd after full payment is made on first child and attending the same week.

Example	Cost per child
1 st child	\$185.00
2 nd child	\$175.75
3 rd child	\$166.50

Late Pick up Fee's

There will be a late fee if your child is picked up after 5:30pm. This fee must be made at the time of late pick up on the day applicable. Please do not make our staff ask for payment.

1 to 15 minutes	\$15.00
16 to 30 minute	\$20.00
31 to 45 minutes	\$30.00
46 to 60 minutes	\$45.00

DROP INS

Daily Rates for “drop ins” are \$50.00 per daily or \$8.50 PER HOUR and must be scheduled 24 hours in advance. Full payment must be paid daily. If 24 notice is not given, there will be an additional fee of \$10.00. All paperwork will be due at time of sign up (24 hours in advance).

Personal Property

Cell phones, iPods and any other electronic equipment are not allowed during summer camp. Any kind of trading cards or Pokémon cards are not allowed. If you feel that your child must have a cell phone, it will be kept locked in the main office, available to be used in case of emergency only. All personal property must be label with child's name.

Maple Ski Ridge and its staff is not responsible for damaged, lost or stolen items. Please call the main number if you need to speak with your child or a staff member. 518-381-4700

Clothing

Children should wear weather appropriate clothing and sneakers daily. **Bring a bathing suit (or wear one) and towel to camp daily, as water activities will be available on most days.** Children should come to camp daily ready to play and get dirty. Do not send children to camp in “good” clothes. Paint and glue will also be available for art projects. Please bring a change of clothes and shoes daily.

Sun Protection

Apply sun protection on your child prior to coming to camp. We ask that you also pack extra to re-apply during the day. Spray cans are best. Please label with your child’s name.

Coming and Going

At no time should your child be dropped off at the front door. You must sign your child in at the main desk and record who will be picking up your child and time they will be picked up.

Sign out will also be at main desk. Please have ID when picking up your child. If someone other than yourself will be picking up your child, you must inform us. Only people who are authorized on their registration packet will be allowed to pick up your child.

Food

Your child must either bring a bag lunch, snacks and beverages or purchase lunch and snacks from us. Refrigeration is available upon request. If your child has any food allergies, please make sure we are aware. We will have a peanut free table available during lunch. Please send a large water bottle for your child. Label all bags and bottles.

Discipline Policy and Camper Expectations

The Camp Director and Owners reserve the right to suspend or expel a camper at any time due to misbehavior. **A Zero Tolerance Policy is in effect for any camper who demonstrates conduct that could cause themselves, another camper or staff member physical harm. Vulgar language and physical altercations will not be tolerated.** Disrespect toward another camper or staff member will not be allowed. The Camp Director or Assistant Camp Director will call and personally speak to a parent when their child demonstrates misconduct. All disciplinary actions will be documented by staff. Please review the attached form and sign.

Daily Schedule

Camp will follow this basic outline. We reserve the right to make changes depending on weather, attendance and other factors that might be presented.

Camp Maple Schedule for Campers

Time	5 & 6 Year Olds	7-9 Year Olds	10-14 Year Olds	
7:00 AM- 8:00 AM Extra Early Drop Off	All Campers Inside in Game Room			
8:00 AM- 9:00 AM Early Drop Off	Inside in Game Room or Outside, depending on numbers	Outside on BLUE Field	Outside on RED Field	
9:00 AM-9:30 AM	Outside on GREEN Field			
9:30 AM- 9:45 AM	Daily Camp Meeting- Outside by the Double Pine Trees			
9:45 AM-10:00 AM	Snack in the Lodge	Outside on BLUE Field	Outside on RED Field	
10:00 AM- 10:15 AM	Nature Walk	Snack in the Lodge		
10:15 AM- 10:30 AM		Nature Walk	Snack in the Lodge	
10:30 AM- 10:45 AM			Nature Walk	Nature Walk
10:45 AM-11:00 AM				
11:00 AM-11:15 AM	Outside on GREEN Field	Inside for Water & Bathrooms	Inside for Water & Bathrooms	
11:15 AM- 11:30 AM		Outside on BLUE Field		
11:30 AM -12:00 PM	LUNCH		Outside on RED Field	
12:00 PM-12:30 PM	Quiet Time in the Rental Shop	LUNCH	LUNCH	
12:30 PM-12:45 PM	Clean-up & Camp Meeting			
12:45 PM- 1:30 PM	Field Game & 15 Minute Snack Break	Water Activity	Arts & Crafts Activity	
1:30 PM- 2:30 PM	Arts & Crafts Activity	Field Game & 15 Minute Snack Break	Water Activity	
2:30 PM- 3:30 PM	Water Activity	Arts & Crafts Activity	Field Game & 15 Minute Snack Break	
3:30 PM- 3:45 PM	All Campers help clean up outside then gather their things and put all items on their hooks			
3:45 PM- 4:00 PM	Counselors play a quiet sit down activity with their own group while parents pick up children.			
4:00 PM- 5:30 PM Late Pick-up	Late Pick-up: All Kids INSIDE with a counselor			

Maple Ski Ridge

Camp Maple Registration

Child's Name: _____

Gender: ☐ male ☐ female Age: _____ Date of Birth: _____ Entering into Grade: _____

Parents: _____

Address: _____

City: _____ State: _____ Zip: _____

Parent _____: Phone: _____ work phone: _____

Parent _____: Phone: _____ work phone: _____

Email: _____

Emergency contact person to act in my behalf, and can make medical decisions and pick up my child:

Name: _____ Relation: _____ phone: _____

Name: _____ Relation: _____ phone: _____

Additional people who can pick up my child:

Name: _____ Relation: _____ phone: _____

Name: _____ Relation: _____ phone: _____

Name: _____ Relation: _____ phone: _____

Is your child in good health, and can he/she participate without any accommodation? ☐ YES ☐ NO

Physician's Name: _____ phone # _____

Address: _____

In the event that your child is injured, every attempt will be made to contact you, or any emergency contacts listed. If we cannot reach you or any of the emergency contacts, we may take your child to _____ Hospital by ambulance.

I give permission for Maple Ski Ridge to call 911 in case of an emergency regarding my child. I also give permission for my child to be transported to _____ Hospital and to receive any necessary medical treatments.

Parent Signature

Date

Medical Statement of Child in Camp

Child’s Name: _____ Age: _____ DOB: _____

Health Specifics:	Comments:
Are there any allergies? (Specify) Yes No	
Is medication regularly taken? Yes No	
Are there any hearing, visual or dental conditions requiring special attention? Yes No	
Are the any medical or developmental conditions requiring special attention? Yes No	
Other:	
Is your child allowed to use sunscreen? Yes No	Brand:
Is your child allowed to use bug repellent Yes No	Brand:

Please explain any special needs, medication needs, or allergy related information:

Parent Name: _____

Parent Signature: _____

Date: _____

Medical Statement of Child in Summer Camp

This form is to be completed by Licensed Physician, Physician's Assistant or Nurse Practitioner. A health print out from your physician office is also acceptable. Please Check Here if Attached Separately ____

Name of Child	Date of Birth	Date of Examination

Diphtheria, Tetanus and Pertussis (DPT) Diphtheria and Tetanus and acellular Pertussis (DTap)	1 st Date	2 nd Date	3 rd Date	4 th Date	5 th Date
Polio (IPV or OPV)	1 st Date	2 nd Date	3 rd Date	4 th Date	
Haemophilus Influenzae type B (Hib)	1 st Date	2 nd Date	3 rd Date	4 th Date	
Pnuemococcal Conjugate (PCV) for those born on or after 01/01/08	1 st Date	2 nd Date	3 rd Date	4 th Date	
Hepatitis B	1 st Date	2 nd Date	3 rd Date		
Measles, Mumps and Rubella (MMR)	1 st Date	2 nd Date			
Varicella (Chicken Pox)	1 st Date	2 nd Date			

Other Immunization may include the recommended vaccines of Rotavirus, Influenza and Hepatitis A

Type of Immunization:	Date:	Type of Immunization:	Date:
Type of Immunization:	Date:	Type of Immunization:	Date:

Test:	Results:
Test:	Results:

Summary of Physical Exam – Include any special recommendation to the Summer Camp Counselors

On the basis of my findings as indicated above and on my knowledge of the named child, I find that s/he is free from contagious and communicable disease and is able to participate in Summer Camp.	<div style="display: flex; justify-content: space-around;"> YES NO </div>
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Please Print Name_____

Address: _____ Phone: _____

Signature of Examiner: _____

Religious Exemptions:
Public Health law Section 2164 allows a child to be religiously exempted from immunization. A written and signed statement from a parent, or guardian of the child stating that they object of the immunization of their child due to their sincere and genuine religious beliefs should be submitted to our health Director.

Maple Ski Ridge Camp Maple

2725 Mariaville Road, Schenectady, NY 12306 518-381-4700
Website: mapleskiridge.com email: mapleskiridge@msn.com

INDIVIDUAL PERMISSION FOR SELF-ADMINISTRATION OF PRESCRIPTION MEDICATION

DOCTORS APPROVAL NOTE MUST ALSO BE ATTACHED

Name of Child: _____

Name of Medication: _____

Dosage: _____

Frequency: _____

Dates to be administered: From _____ until _____

Refrigeration? Yes _____ NO _____ Doctor's approval/note received? _____

Reason for administering medication: _____

Special instructions: _____

Possible adverse reaction: _____

Additional Comments: _____

I authorize Maple Ski Ridge – Camp Maple to allow my child, _____, to self-administer the above noted medication(s). I realize all medication will be secured with the Health Director daily, and at no time will any medication be kept with my child.

Parents Name (print) _____

Parent Signature: _____ Date: _____

Dates administered	Time(s) administered	Staff member's initials



Camp Maple Summer Camp Discipline Policy

The Day Camp staff at Maple Ski Ridge would like your child to have the best experience possible while at camp this summer. Thus, all participants must understand and follow the camp guidelines and expectations. These guidelines and expectations are in place to ensure the safety of your child, other campers and our staff.

Camp Maple Camper Expectations

1. Listen to staff
2. Be respectful of staff and other campers
3. Play fairly and be honest
4. Participate in camp activities
5. Resolve disagreements in a positive manner
6. Use appropriate language at all times
7. Respect camp property and equipment
8. Say only good things about others
9. Respect the wildlife that we may encounter
10. Keep hands, feet, and other objects to yourself
11. Clean up after yourself
12. Be positive and have fun!

Should a participant choose not to follow any of these rules, these are the guidelines that the staff will follow to handle the situation:

Step 1: Reminder of expectation and verbal warning given by counselor.

Step 2: Time out or time away from group given by the counselor or the Assistant Director.

Step 3: If behavior continues, be sent inside to Assistant Director or Camp Director to discuss what happened, and decide the next action.

Step 4: Camp Director or Assistant Director will phone parent to speak about their behavior.

Step 5: Meeting with the Camp Director, Owner, necessary staff, parent(s)/guardian, and camper.

At this time, suspension or expulsion will be discussed.

The Camp Director and Owners reserve the right to suspend or expel a camper at any time due to misbehavior. **A Zero Tolerance policy is in effect for any camper who demonstrates conduct that could cause themselves, another camper or staff member physical harm. Vulgar language and physical altercations will not be tolerated.** Disrespect toward another camper or staff member will not be allowed. The Camp Director or Assistant Director will call and personally speak to a parent when their child demonstrates misconduct. All disciplinary actions will be documented by staff.

Please review these rules with your child. The staff will review these rules with your child at the beginning of camp each week. Thank you in advance for your cooperation, and we hope to have a great summer!

I have reviewed the discipline policy with my child.

Parent/Guardian Name: _____

Camper's Signature: _____

Parent/Guardian Signature: _____

Date: _____

Maple Ski Ridge Camp Maple

2725 Mariaville Road, Schenectady, NY 12306 518-381-4700
Website: mapleskiridge.com email: mapleskiridge@msn.com

Photo Consent

I give permission for my child _____, to be photographed by Maple Ski Ridge Camp, and/or parties designated by Maple Ski Ridge to record, videotape and photograph the person/s named above in image and/or voice in all forms of media, including but not limited to company website, Facebook page, newsletter, pamphlet, and for any and all promotional purposes including advertising, display, audio visual, exhibition or editorial use.

I understand that there are potential dangers associated with the posting of personally identifiable information on a web site since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we do want to celebrate your child's experiences.

I further consent to the use of the first name of the person named above in connection with the photographs if needed by Maple Ski Ridge Camp.

I understand that there will be no financial compensation for use of photograph or use of the person's name and release Maple Ski Ridge Camp from any claims.

I also understand that I will not be notified in advance of using of said images.

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to Maple Ski Ridge Camp and such rescission will take effect upon receipt.

Check one of the following:

☐ I/We GRANT permission for this child's photo/image and First name only to be published on MSR website, Facebook page, displayed at camp, in publication or publicity of MSR.

☐ I/We DO NOT GRANT permission for this child's photo/image and First name only to be published on MSR website, Facebook page, displayed at camp, in publication or publicity of MSR.

Child's Name (print): _____ Age: _____

Print Name of Parent / Guardian (print): _____

Parent's Signature (sign): _____

Relation to child: _____ Date: _____

MAPLE SKI RIDGE SUMMER CAMP LIABILITY RELEASE

NAME:	_____	_____	_____	_____/_____/_____	_____
	First	Last	MI	Birthdate	Age
STREET:	_____				
CITY:	_____			STATE: _____	ZIP: _____
PHONE #:	_____				

In consideration for my child being permitted to participate in the **CAMP MAPLE** program and to use the facilities operated by Maple Ridge Ski, Inc., I expressly acknowledge and agree as follows:

1. I, for myself and/or my child recognize and explicitly acknowledge that CAMP MAPLE is is an INHERENTLY HAZARDOUS ACTIVITY AND FULLY REALIZE THE DANGERS OF PARTICIPATING IN THIS ACTIVITY and **FULLY ASSUME THE RISKS ASSOCIATED WITH SUCH PARTICIPATION INCLUDING**, by way of example, and not limitation: dangers associated with variations in playing surfaces, variations steepness and terrain, trail side drop-offs, , mud and muddy conditions, rocks, trees, and other forms of forest growth or debris, lift towers, deep and shallow water, water covered surfaces including paths, parking lots, walkways, fences and other forms of natural or man-made obstacles, as well as collisions with other equipment, obstacles, other camp activities participants or spectators. Camp conditions vary constantly because of weather changes and use by participants.

2. I attest and verify that my child is physically fit and in good physical condition that has been verified by a licensed medical doctor.

3. I HEREBY AGREE FOR MYSELF AND/OR MY CHILD, **NOT TO SUE AND RELEASE FROM LIABILITY** MAPLE SKI RIDGE, INC., THEIR OWNERS, AFFILIATES, SUBSIDIARIES, EMPLOYEES AND AGENTS AND ALL OF THEIR OFFICERS AND DIRECTORS AND THEIR SUCCESSORS INTEREST (HEREINAFTER INDIVIDUALLY AND COLLECTIVELY IN ALL COMBINATIONS "RELEASEES"), FROM ANY AND ALL RIGHTS AND CLAIMS INCLUDING CLAIMS ARISING FROM THE RELEASEES' OWN **NEGLIGENCE** TO THE MAXIMUM EXTENT PERMITTED BY LAW INCLUDING ANY CLAIM FOR INJURY, DEATH OR PROPERTY DAMAGE THAT MAY OCCUR AS A RESULT OF MY PARTICIPATION IN CAMP MAPLE, USE OF THE CAMP MAPLE EQUIPMENT AND /OR MY USE OF THE FACILITIES AT MAPLE SKI RIDGE INC.

4. I further agree for myself and/or my child, my successors, heirs, assigns, executors and administrators **to indemnify and hold the Indemnified Parties harmless** from all claims and suits for personal injuries, death or property damage arising out of my child's participation in CAMP MAPLE and/or use of the facilities at Maple Ski Ridge, Inc. Thus, I will pay to each Indemnified Party against whom such a claim is asserted all costs and legal fees expended to defend such claims as well as any sum of money paid to claimant by the Indemnified Parties as a result of judgment or settlement. I recognize and understand this indemnification provision is distinct from and independent of the release provisions. Accordingly, this indemnification provision will apply whether or not for any reason the release provisions are held invalid or inapplicable in whole or in part to any claim asserted.

5. I agree that all disputes under this contract and/or lawsuits arising from use of the facilities at Maple Ski Ridge, Inc. shall be litigated exclusively in the Supreme Court of the State of New York, County of Schenectady, or in the United States District Court for the Northern District of New York.

I HAVE READ AND UNDERSTAND THE FOREGOING RELEASE AND INDEMNIFICATION AGREEMENT AND SIGN IT VOLUNTARILY.

As parent/guardian signing this agreement for the above named minor, I acknowledge and agree that I have read the above Release of Liability and that by signing this Release on behalf of the minor, I and the minor agree to be bound by its terms. I hereby agree to **RELEASE** from liability, forever discharge, indemnify and hold harmless RELEASEES for any claim or suit arising out of said minor's participation in CAMP MAPLE and/or their use of the facilities at Maple Ski Ridge, Inc.

SIGNATURE OF PARENT OR GUARDIAN

DATE